

**ENROLLED MINUTES OF THE
HIGHLAND WATERWORKS BOARD OF DIRECTORS
SEPTEMBER 28, 2017**

The Highland Water Works Board of Directors convened in study session immediately before the Regular Meeting at 6:30 p.m. on Thursday September 28, 2017 in the upper meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland Indiana, in order to discuss the final agenda of the regular meeting.

ROLL CALL: Present on silent roll call were Directors George A. Smith, George Georgeff, and Matthew Timmer. Absent: James Norris and Edward Dabrowski. Also present were Derek Snyder, NIES Engineering Inc.; John Bach, Public Works Director; Mark Knesek, Operations Director; Rhett Tauber, Board Attorney; and Michael Griffin, Clerk Treasurer.

1. The Board discussed about the resignation of Director Norris.
2. Director Smith discussed the agenda items.

The Highland Water Works Board of Directors met in its Regular Session on Thursday, August 24, 2017 at 7:10 p.m. in the upper meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland Indiana. Director Smith opened the meeting. The minutes were recorded by John Bach, Served as Recording Secretary, *Pro Tempore*. The session was opened with the Pledge of Allegiance.

ROLL CALL: Present on roll call were Directors George A. Smith, George Georgeff and Matthew Timmer. Absent: James Norris and Edward Dabrowski. Also present were Derek Snyder, NIES Engineering Inc.; John Bach, Public Works Director; Mark Knesek, Operations Director; Rhett Tauber, Board Attorney; and Michael Griffin, Clerk Treasurer.

MINUTES: Director Smith asked if there were any corrections to the Minutes of the Regular Meeting of August 24th, 2017, as prepared and posted. Director Timmer moved to approve the Minutes of the Regular Meeting on August 24th, 2017. Director Georgeff seconded. On a vote viva voce, the motion passed. Director Smith asked if there were any corrections to the Special Meeting of September 7th, 2017, as prepared and posted. Amend to remove Knesek and Snyder name as present to Special Meeting. Director Timmer moved to approve the Minutes of the Regular Meeting on September 7th, 2017. Director Georgeff seconded. On a vote viva voce, the motion passed

Special Orders: NONE

Communications:

1. Letter received from Derek Snyder, Nies engineering, Inc., dated September 22, 2017, regarding Final Pay Request 3 for the Grace Street Water Main Replacement Project in the amount of \$9,700.00.
2. Letter received from Derek Snyder, Nies engineering, Inc., dated September 25, 2017, regarding a Proposal for Professional Design Engineering Services for Martha Street Water Main Replacement and Extension Project- Longwood Drive to Kennedy Avenue in the amount not-to-exceed \$44,000.00.
3. Letter received from Derek Snyder, Nies engineering, Inc., dated September 26, 2017, regarding a Proposal for Professional Design Engineering Services for Wicker Park

Manor Main Replacement and CDBG Funded Street Improvement Project, Wicker Park Drive, Walnut Drive and Robertson Place (Portions North of 81st Street) the amount of \$52,000.00.

Unfinished Business and General Orders:

1. Highland Waterworks
Board of Directors
Resolution No. 2017-22

A JOINT ENACTING INSTRUMENT OF THE HIGHLAND SANITARY BOARD OF COMMISSIONERS AND HIGHLAND WATER WORKS BOARD OF DIRECTORS ACCEPTING THE QUOTE OF CHRISTENSON CHEVROLET, INC. OF HIGHLAND FOR ONE (1) 2018 CHEVROLET EXPRESS CG23705-2500 EXTENDED CARGO VAN IN THE AMOUNT OF \$25,600, MINUS THE TRADE OF ONE (1) 2005 CHEVROLET ASTRO VAN OF \$1,600.00, FOR A NET COST OF \$24,000.00 AS THE LOWEST RESPONSIVE AND RESPONSIBLE QUOTE

**TOWN OF HIGHLAND
WATERWORKS BOARD RESOLUTION NO. 2017-22
BOARD OF SANITARY COMMISSIONERS RESOLUTION NO. 2017-38**

A JOINT ENACTING INSTRUMENT OF THE HIGHLAND SANITARY BOARD OF COMMISSIONERS AND HIGHLAND WATER WORKS BOARD OF DIRECTORS ACCEPTING THE QUOTE OF CHRISTENSON CHEVROLET, INC. OF HIGHLAND FOR ONE (1) 2018 CHEVROLET EXPRESS CG23705-2500 EXTENDED CARGO VAN IN THE AMOUNT OF \$25,600, MINUS THE TRADE OF ONE (1) 2005 CHEVROLET ASTRO VAN OF \$1,600.00, FOR A NET COST OF \$24,000.00 AS THE LOWEST RESPONSIVE AND RESPONSIBLE QUOTE. Director Timmer moved to approve Resolution No. 2017-22. Director Georgeff seconded. On a vote *viva voce*, the motion passed.

Whereas, The Town of Highland, Department of Public Works, has determined a need to purchase a Cargo Van in order to carry out its various responsibilities and had prepared specifications for equipment pursuant to that need; and

Whereas, the Public Works Director, pursuant to §3.05.050(D)(1)(6)(7) of the HMC, serves as the Purchasing Agent for the Public Works Department, Highland Sanitary District and Highland Water Works District; and

Whereas, the Purchasing Agent expected that the purchase would be less than \$50,000 and invited quotes in accordance with §3.05.060(G) of the HMC from the following vendors:

<u>Vendor</u>	<u>Make and Model</u>	<u>Cost</u>	<u>Trade-in Value</u>
Christensen Chevrolet, Inc.	2018 Chevrolet Express	\$25,600.00	\$1,600.00
Webb Ford, Inc.	2018 Ford Transit	\$27,649.00	NO TRADE
Art Hill Ford, Inc.	None	NO QUOTE	
Smith Ford, Inc.	None	NO QUOTE	

Whereas, the equipment will be used to support the missions of the Sanitary District, and Waterworks District, and

Whereas, it is prudent and in the best interest of the Highland Sanitary Board of Commissioners and Highland Water Works Board of Directors and the public at large, to support and share the purchase of the equipment, in equal amounts, and

Whereas, the Board of Sanitary Commissioners, pursuant to §3.05.030(E) of the HMC serves as purchasing agency for the Public Sanitation Department; and

Whereas, the Board of Waterworks Directors, pursuant to §3.05.030(D) of the HMC serves as purchasing agency for the Highland Waterworks; and

Whereas, the purchase price exceeds \$15,000.00 and, pursuant to §31.18(C) of the HMC requires the express approval of the purchasing agencies; and

Whereas, the purchase will be supported by the Sewer Improvement Fund and Water Works Improvement Fund and there is sufficient appropriation in order to support the purchase; and

Whereas, the Board of Sanitary Commissioners, and the Highland Waterworks Board of Directors now desire to approve and authorize the Public Works Director to complete the purchase pursuant to the terms stated herein.

Now, Therefore Be it Hereby

Resolved by the Board of Waterworks Directors of the Town of Highland, Lake County, Indiana; and

Resolved by the Board of Sanitary Commissioners of the Town of Highland, Lake County, Indiana;

Section 1. That the quote of Christenson Chevy, Inc. of Highland in the amount of Twenty-five Thousand Six Hundred Dollars and no cents (\$25,600.00) for the purchase of ONE (1) 2018 RETAIL CHEVROLET EXPRESS CG23705-2500 EXTENDED CARGO VAN, LESS THE TRADE-IN OF ONE (1) 2005 CHEVROLET ASTRO VAN IN THE AMOUNT OF ONE THOUSAND SIX HUNDRED DOLLARS AND NO CENTS (\$1,600.00), FOR HE NET AMOUNT OF Twenty-four Thousand Dollars (\$24,000.00) is hereby accepted as the lowest responsive and responsible Quote;

Section 2. That the purchase shall be funded in equal shares (1/2) by the Highland Sanitary Board of Commissioners through the Sanitary District Operating Fund and the Highland Water Works Board of Directors through the Water Works Improvement Fund;

Section 3. That, upon the approval of the Highland Sanitary Board of Commissioners and the Highland Water Works Board of Directors, the Public Works Director is hereby authorized to issue a purchase order to Christenson Chevy, Inc. of Hammond and to execute all documents necessary to implement the purchase thereof;

Duly Adopted and Resolved by the Board of Sanitary Commissioners of Highland, Lake County, Indiana, this 17th day of October 2017. Having been passed by a vote of _____ in favor and _____ opposed.

**THE SANITARY DISTRICT OF HIGHLAND
BY ITS BOARD OF COMMISSIONERS:
Richard Garcia, President**

Attest:
David Jones, Secretary

DULY ADOPTED AND RESOLVED +by the Board of Waterworks Directors of Highland, Lake County, Indiana, this 28th day of September 2017. Having been passed by a vote of 3 in favor and 0 opposed.

**THE WATERWORKS DISTRICT OF HIGHLAND
BY ITS BOARD OF DIRECTORS:
/s/ George A. Smith, President**

Attest:
/s/ George Georgeff, Secretary

2. Highland Waterworks
Board of Directors
Resolution No. 2017-23

A RESOLUTION ACCEPTING AND APPROVING A PROPOSAL FROM NIES ENGINEERING, INCORPORATED FOR PROFESSIONAL ENGINEERING DESIGN SERVICES FOR THE MARTHA STREET WATER MAIN REPLACEMENT AND EXTENSION PROJECT – LONGWOOD DRIVE TO KENNEDY AVENUE IN THE AMOUNT NOT-TO-EXCEED \$44,000.00

**WATERWORKS DISTRICT OF HIGHLAND
BOARD OF WATERWORKS DIRECTORS
RESOLUTION NO. 2017-23**

A RESOLUTION ACCEPTING AND APPROVING A PROPOSAL FROM NIES ENGINEERING, INCORPORATED FOR PROFESSIONAL ENGINEERING DESIGN SERVICES FOR THE MARTHA STREET WATER MAIN REPLACEMENT AND EXTENSION PROJECT – LONGWOOD DRIVE TO KENNEDY AVENUE IN THE AMOUNT NOT-TO-EXCEED \$44,000.00. Director Georgeff moved to approve Resolution No. 2017-23. Director Timmer seconded. On a vote *viva voce*, the motion passed.

Whereas, the Waterworks District of Highland (District) is governed by its Board of Waterworks Directors, pursuant to the provisions of IC 8-1.5-4 et seq.; and

Whereas, IC 8-1.5-4-4 specifically provides that the Board of Directors shall manage and control all works of the waterworks and may purchase, acquire, construct, reconstruct, operate, repair and maintain all water works; and

Whereas, the District had determined a need to replace and extending 4-inch diameter water main on 2600-2700 block of Martha Street with a new 10-inch diameter water main across the Norfolk Southern railroad to Longwood Drive, which will eliminate the dead end water main at Martha Street and Longwood Drive, all to improve fire flows and water quality; and

Whereas, NIES Engineering, Inc. has submitted a proposal that details the terms and conditions for engineering services, as described therein, for the work for a fee not to exceed amount of ***Forty-Four Thousand Dollars and no cents (\$44,000.00)***; and

Whereas, The Water Works District of Highland, through its Board of Directors, now desires to accept and approve the proposal and contract agreement for services as herein described.

Whereas, There are sufficient and available appropriations balances on hand to support the payments under the agreement, pursuant to IC 5-22-17-3(e); and

Now, Therefore Be it Resolved by the Board of Directors of the Highland Waterworks, Lake County, Indiana, as follows:

Section 1. That the Professional Engineering Final Design Services Agreement (incorporated by reference and made a part of this resolution) between NIES Engineering, Incorporated, and the Water Works District of Highland for the **MARTHA STREET WATER MAIN REPLACEMENT AND EXTENSION PROJECT** is hereby approved, adopted and ratified in each and every respect;

Section 2. That the terms and charges under the agreement for Professional Design Engineering services in the not to exceed amount of ***Forty-Four Thousand Dollars and no cents (\$44,000.00)*** is found to be reasonable and fair;

Section 3. That the Water Works District of Highland, through its Board of Directors, believes that NIES Engineering, Incorporated has demonstrated professional competence and qualifications to perform the particular professional engineering services called for in the Agreement and associated project, pursuant to I.C. 5-16-11.1-5;

Section 4. That the President of the Water Works District of Highland be authorized to execute the Agreement with his signature as attested thereto by Secretary of the Water Works District of Highland.

Duly Adopted, Resolved and Ordered by the Waterworks Board of Directors of Highland, Lake County, Indiana, this 28th day of September 2017. Having been passed by a vote of 3 in favor and 0 opposed.

**HIGHLAND WATERWORKS
BY ITS BOARD OF DIRECTORS:**
/s/ George A. Smith, President

Attest:
/s/ George Georgeff, Secretary

3. Action to approve Final Pay Request 3 for the Grace Street Water Main Replacement Project in the amount of \$9,700.00. Director Georgeff moved to approve. Director Timmer seconded. On a vote *viva voce*, the motion passed.
4. Action to approve Town Council of the Town of Highland Enactment No. 2017-32 Regarding the Disposition of Surplus Deposit o the Credit of the Water Cash Reserve Fund, Authorizing its Transfer to the Corporation General Fund. Director Georgeff moved to approve. Director Timmer seconded. On a vote *viva voce*, the motion passed.
5. Highland Waterworks
Board of Directors
Resolution No. 2017-24

A JOINT RESOLUTION OF THE BOARD OF WORKS AND THE WATER WORKS BOARD OF DIRECTORS ACCEPTING AND APPROVING A PROPOSAL FROM NIES ENGINEERING, INC. FOR PROFESSIONAL ENGINEERING DESIGN SERVICES THE WICKER PARK DRIVE/WALNUT AVENUE/ROBERTSON PLACE WATER MAIN AND STREET IMPROVEMENT PROJECT IN THE TOTAL AMOUNT OF \$52,000.

**WATERWORKS DISTRICT OF HIGHLAND
BOARD OF WATERWORKS DIRECTORS
RESOLUTION NO. 2017-24**

A JOINT RESOLUTION OF THE BOARD OF WORKS AND THE WATER WORKS BOARD OF DIRECTORS ACCEPTING AND APPROVING A PROPOSAL FROM NIES ENGINEERING, INC. FOR PROFESSIONAL ENGINEERING DESIGN SERVICES THE WICKER PARK DRIVE/WALNUT AVENUE/ROBERTSON PLACE WATER MAIN AND STREET IMPROVEMENT PROJECT IN THE TOTAL AMOUNT OF \$52,000. Director Timmer moved to approve Resolution No. 2017-24. Director Georgeff seconded. On a vote *viva voce*, the motion passed.

Whereas, The Town of Highland, through its Town Council, which is the Works Board of the Municipality pursuant to I.C. 36-1-2-24(3), has determined that a need exists make certain public improvements and repairs to roadway infrastructure on Wicker Park Drive between 81st Street and River Drive; on Walnut Drive between Wicker Park Drive and Robertson Place; and on Robertson Place between 81st Street and Walnut Drive, including the replacement of defective curb and sidewalk, pavement, and tree removal and replacement; and

Whereas, The Town of Highland has filed an application for Community Development Block Grant funding (FY 2017), with the Lake County Community Development Department, which will offset the costs for the improvements in the amount of \$ 119,653.63; and

Whereas, the Waterworks District of Highland (District) is governed by its Board of Waterworks Directors, pursuant to the provisions of IC 8-1.5-4 et seq.; and

Whereas, IC 8-1.5-4-4 specifically provides that the Board of Directors shall manage and control all works of the waterworks and may purchase, acquire, construct, reconstruct, operate, repair and maintain all water works; and

Whereas, The Water Works District of Highland (District), through its Board of Directors, has determine the need to replace and upsize the existing water main within the project boundaries, as described herein, in order to improve water flow and water quality and has determined that it would be in the best interest of the utility to coordinate the work with the street improvement project; and

Whereas, The Works Board and Waterworks District Board of Directors has heretofore determined a need to engage the professional engineering design services in order to implement the Project, and

Whereas, NIES Engineering, Incorporated, (Consultant) has offered and presented an agreement to provide and furnish Professional Engineering Design Services in consideration for fees to be charged and billed monthly based upon a lump sum of the value of the services completed, in an amount not to exceed Fifty-two Thousand Dollars (\$52,000.00) allocated in the amount of Thirty-seven Thousand Five Hundred Dollars and no Cents (\$37,500.00) to the Waterworks District and Fourteen Thousand Five Hundred Dollars and no Cents (\$14,500.00) to the Board of Works; and

Whereas, There are sufficient and available appropriations balances on hand to support the payments under the agreement, pursuant to IC 5-22-17-3(e); and

Whereas, The Water Works District of Highland, through its Board of Directors, now desires to accept and approve the agreement for services as herein described; and

Whereas, The Town of Highland, through its Board of Works, now desires to accept and approve the agreement for services as herein described.

Now, Therefore Be it Resolved by the Board of Directors of the Highland Waterworks, Lake County, Indiana and the Board of Works for the Town of Highland, as follows:

1. That the Professional Engineering Design Services Proposal (incorporated by reference and made a part of this resolution) from NIES Engineering, Incorporated for the WICKER PARK DRIVE/WALNUT AVENUE/ROBERTSON PLACE **WATER MAIN AND STREET IMPROVEMENT PROJECT** is hereby approved, adopted and ratified in each and every respect;

2. That the terms and charges under the agreement for construction engineering services in the not to exceed amount of Fifty-two Thousand Dollars (\$52,000.00) allocated in the amount of Thirty-seven Thousand Five Hundred Dollars and no Cents (\$37,500.00) to the Waterworks District and Fourteen Thousand Five Hundred Dollars and no Cents (\$14,500.00) to the Board of Works is found to be reasonable and fair;

3. That the Water Works District of Highland, through its Board of Directors and Town Council, which is the Works Board of the municipality believes that NIES Engineering, Incorporated has demonstrated professional competence and qualifications to perform the particular professional engineering services called for in the Agreement and associated project, pursuant to I.C. 5-16-11.1-5;

4. That the Water Works District Superintendent/Public Works Director is authorized to execute the agreement and all documents necessary to implement the Project.

Duly Adopted, Resolved and Ordered by the Highland Town Council, Lake County, Indiana, this 9th day of October, 2017. Having been passed by a vote of _____ in favor and _____ opposed.

**Board of Works of the Town of
HIGHLAND, INDIANA
Dan Vassar (IC 36-5-2-10)**

Attest:

Michael W. Griffin, Clerk-Treasurer (IC 33-16-4-1;IC 36-5-6-5)

Duly Adopted, Resolved and Ordered by the Waterworks Board of Directors of Highland, Lake County, Indiana, this 28th day of September, 2017. Having been passed by a vote of 3 in favor and 0 opposed.

**Highland Waterworks
By Its Board of Directors:
/s/ George A. Smith, President**

Attest:

/s/ George Georgeff, Secretary

6. Highland Waterworks
Board of Directors
Resolution No. 2017-25

A JOINT ENACTING INSTRUMENT OF THE HIGHLAND SANITARY BOARD OF COMMISSIONERS AND HIGHLAND WATER WORKS BOARD OF DIRECTORS ACCEPTING THE BID OF TRANS CHICAGO TRUCK GROUP OF GARY, IN FOR ONE (1) 2018 FREIGHTLINER M2 106 WITH A SPECIAL SERVICE BODY IN THE AMOUNT OF \$162,737.00, MINUS THE TRADE OF ONE (1) 2007 CHEVROLET EXPRESS BOX TRUCK OF \$4,000.00, FOR A NET COST OF \$158,737.00 AS THE LOWEST RESPONSIVE AND RESPONSIBLE QUOTE

**TOWN OF HIGHLAND
WATERWORKS BOARD RESOLUTION No. 2017-25
BOARD OF SANITARY COMMISSIONERS RESOLUTION No. 2017-39
A JOINT ENACTING INSTRUMENT OF THE HIGHLAND SANITARY BOARD OF COMMISSIONERS AND HIGHLAND**

WATER WORKS BOARD OF DIRECTORS ACCEPTING THE BID OF TRANS CHICAGO TRUCK GROUP OF GARY, IN FOR ONE (1) 2018 FREIGHTLINER M2 106 WITH A SPECIAL SERVICE BODY IN THE AMOUNT OF \$162,737.00, MINUS THE TRADE OF ONE (1) 2007 CHEVROLET EXPRESS BOX TRUCK OF \$4,000.00, FOR A NET COST OF \$158,737.00 AS THE LOWEST RESPONSIVE AND RESPONSIBLE QUOTE. Director Timmer moved to approve Resolution No. 2017-25. Director Georgeff seconded. On a vote *viva voce*, the motion passed.

Whereas, The Town of Highland, Department of Public Works, has determined a need to purchase a special service body vehicle in order to carry out its various responsibilities and had prepared specifications for equipment pursuant to that need; and

Whereas, the Public Works Director, pursuant to §3.05.050(D)(1)(6)(7) of the HMC, serves as the Purchasing Agent for the Public Works Department, Highland Sanitary District and Highland Water Works District; and

Whereas, the Purchasing Agent expected that the purchase would be more than \$75,000 and invited bids, pursuant to §31.20(H) of the HMC to be received at 10:00 a.m. on September 22, 2017; and

Whereas, the following bids were received:

Vendor	Make and Model	Cost	Trade-in Value
Trans Chicago Truck Group	2018 Freightliner M2 106	\$162,737.00	\$4,000.00
Rush Truck Center	2018 International 4300 SBA	\$156,336.00	\$1,600.00

Whereas, the Purchasing agent received two bids, Rush Truck Center offered a bid on equipment that deviated from the specification on the equipment that would satisfy the District's performance expectations; and

Whereas, the equipment will be used to support the missions of the Sanitary District, and Waterworks District; and

Whereas, it is prudent and in the best interest of the Highland Sanitary Board of Commissioners and Highland Water Works Board of Directors and the public at large, to support and share the purchase of the equipment, based on the anticipated work of each department; 25% by the Highland Sanitary Board of Commissioners and 75% by the Highland Water Works Board of Directors; and

Whereas, the Board of Sanitary Commissioners, pursuant to §3.05.030(E) of the HMC serves as purchasing agency for the Public Sanitation Department; and

Whereas, the Board of Waterworks Directors, pursuant to §3.05.030(D) of the HMC serves as purchasing agency for the Highland Waterworks; and

Whereas, the purchase price exceeds \$15,000.00 and, pursuant to §31.18(C) of the HMC requires the express approval of the purchasing agencies; and

Whereas, the purchase will be supported by the Sewer Improvement Fund and Water Works Improvement Fund and there is sufficient appropriation in order to support the purchase; and

Whereas, the Board of Sanitary Commissioners, and the Highland Waterworks Board of Directors now desire to approve and authorize the Public Works Director to complete the purchase pursuant to the terms stated herein.

Now, Therefore Be it Hereby

Resolved by the Board of Waterworks Directors of the Town of Highland, Lake County, Indiana; and

Resolved by the Board of Sanitary Commissioners of the Town of Highland, Lake County, Indiana;

Section 1. That the Bid of Rush Truck Center was found to be inadequate due to not meeting the specifications, that the bid of Trans Chicago Group of Gary in the amount of One Hundred Fifty-Eight Thousand Seven Hundred Thirty-Seven Dollars and no cents (\$158,737.00) for the purchase of ONE (1) 2018 RETAIL FREIGHTLINER M2

106 WITH A SPECIAL SERVICE BODY, LESS THE TRADE-IN OF ONE (1) 2007 CHEVROLET EXPRESS BOX TRUCK IN THE AMOUNT OF FOUR THOUSAND DOLLARS AND NO CENTS (\$4,000.00), FOR HE NET AMOUNT OF ONE HUNDRED FIFTY-EIGHT THOUSAND SEVEN HUNDRED THIRTY-SEVEN DOLLARS (\$158,737.00) is hereby accepted as the lowest responsive and responsible Quote;

Section 2. That the purchase shall be funded 25% (\$39,684.25) by the Highland Sanitary Board of Commissioners through the Sanitary District Operating Fund and 75% (\$119,052.75) by the Highland Water Works Board of Directors through the Water Works Improvement Fund;

Section 3. That, upon the approval of the Highland Sanitary Board of Commissioners and the Highland Water Works Board of Directors, the Public Works Director is hereby authorized to issue a purchase order to Christenson Chevy, Inc. of Hammond and to execute all documents necessary to implement the purchase thereof;

Duly Adopted and Resolved by the Board of Sanitary Commissioners of Highland, Lake County, Indiana, this 17th day of October 2017. Having been passed by a vote of ____ in favor and ____ opposed.

**THE SANITARY DISTRICT OF HIGHLAND
BY ITS BOARD OF COMMISSIONERS:**
Richard Garcia, President

Attest:
David Jones, Secretary

DULY ADOPTED AND RESOLVED +by the Board of Waterworks Directors of Highland, Lake County, Indiana, this 28th day of September 2017. Having been passed by a vote of 3 in favor and 0 opposed.

**THE WATERWORKS DISTRICT OF HIGHLAND
BY ITS BOARD OF DIRECTORS:**
/s/ George A. Smith, President

Attest:
/s/ George Georgeff, Secretary

New Business: NONE

- Reports:**
1. Waterworks Superintendent – No Report
 2. Waterworks Attorney - Recorded Utility Local Newspaper agreement with the School Town Of Highland (Open/Ended)
 3. Waterworks Engineer - No Report
 4. Fire Department - Absence

Business from the Floor: NONE

Claims:

Per the docket in the amount of:

061	Water Works District	\$0.00
062	Consumer Deposits	\$139.60
064	Waterworks Operating	\$245,984.44
066	Water Improvements	\$5,495.62
068	Water Capital	\$0.00

Total		\$251,619.66
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Director Georgeff moved to approve the claims per the September 28, 2017 docket in the amount of \$251,619.66. Director Timmer seconded. On a vote viva voce, the motion passed.

Next Meeting:

The next meeting will be a study session on Thursday, October 12, 2017 at 6:30pm. Study session cancelled. The next Public Meeting will be held on Thursday, October 26, 2017 at 7:00 p.m. following a study session at 6:30 p.m.

ADJOURNMENT: With no other business to come before the Board of Waterworks Directors, President George A. Smith moved to adjourn. On a vote *viva voce*, the motion passed.

Meeting Adjourned at: 7:30pm

Respectfully Submitted,
Michelle Kobeszka, Recording Secretary